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DEPARTMENT OF HOUSING
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August 4, 2021

RE: License Scope Change Effective October 4, 2021

To protect the public, the Board of Manufactured Housing and the Arizona Department of Housing have updated the scope of work for individuals licensed to install manufactured homes, mobile homes, factory built buildings (FBBs), and accessory structures to ensure all the work of installers is covered by the rules contained in the Arizona Administrative Code.

The current I-10G licensee population will be vetted for commercial installation experience. Those without commercial experience, and the ability to pass newly implemented testing material for the I-10G license scope, will be converted to an I-10C license effective October 4, 2021.

Effective October 4, 2021, the following license scopes will take effect:

I-10C General installer of manufactured homes, mobile homes, or residential FBBs:

- a. Installs manufactured homes, mobile homes, or residential FBBs on foundation systems;
- b. Installs ground anchors and tie-downs for manufactured homes or mobile homes;
- c. Connects water, sanitary waste, gas, and electrical systems of all amperages to the proper onsite utility terminals provided by others;
- d. Installs HVAC and evaporative cooler systems, including electrical wiring, gas connections, and ductwork on manufactured homes, mobile homes, or residential FBBs. Provides roof jack to cooler ducts, installs exterior duct work, provides electrical service and controls to cooler from nearest supply source, provides water to the cooler from nearest fresh water source, and performs cooler repair work. An I-10C installer does not provide service, maintenance, repair, discharging, adding, or reclaiming refrigerants, or other work that requires certification;
- e. Installs accessory structures attached to manufactured homes, mobile homes, or residential FBBs, including installation of prefabricated accessory structure units, on-site constructed accessory structures, concrete footings or slabs for accessory structures, and plumbing, electrical, and mechanical equipment;
- f. Performs repair work, replaces or newly installs to existing mobile homes, manufactured homes, and residential FBBs items in subsections (a) through (e); and
- g. May subcontract to a properly licensed entity for installation of a manufactured home, mobile home, or residential FBB or installation of an accessory structure in conjunction with installation of a home.

I-10D Installer of accessory structures attached to manufactured homes, mobile homes, or residential FBBs including installation of prefabricated accessory structure units, on-site constructed accessory structures, concrete footings or slabs for accessory structures, and plumbing, electrical, and mechanical equipment. An I-10 Installer may subcontract, as needed, to a properly licensed installer or contractor for installation of any accessory-structure item under this subsection.

I-10G Master installer of manufactured homes, mobile homes, or residential FBBs is permitted to perform the work described under an I-10C license. Additionally, an I-10G Master installer is permitted to perform all activities listed under an I-10C license on a commercial FBB. An I-10G Master installer does not provide service, maintenance, repair, discharging, adding, or reclaiming refrigerants, or any other work requiring certification.